

## **Board of Commissioners Meeting**

### **December 19th, 2018/Prophetstown Park District**

A meeting of the Prophetstown Park District Board of Commissioners was held on Wednesday, December 19th, 2018 at the Prophetstown Park District.

Call to Order at 7:11 p.m., the Pledge of Allegiance was recited.

Roll Call: Those present included President Tom Green, Vice President Carl Weidel, Treasurer Sandy Johnson and Commissioner Bev Cooper; Director Karyn Sommers-Buck and Bookkeeper Maggie Linden. Absent Aaron Thede.

Public: None

At Ordinance providing for the issue of \$125,000 General Obligation Bonds, Series 2018, for the payment of land for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the Park District and for the payment of the expenses incident thereto, providing for the levy of a direct annual tax sufficient to pay the principal and interest on said bonds, and authorizing the sale of said bonds to Farmer's National Bank. Motion was made by Weidel and second by Johnson; Roll call was taken and Aye Johnson, Weidel, Cooper and Green. All in favor.

The 2018 Annual Tax Levy was discussed and motion was made to Weidel and second by Johnson for amounts listed; Corporate \$44,000, Recreation \$34,585, Liability \$10,580 and Social Security \$12,800. Roll call, Aye Johnson, Weidel, Cooper, Green. All in Favor.

Budget and Appropriation was reviewed, Motion made by Weidel and second by Johnson, All in Favor.

The November 2018 minutes were read and discussed – A motion was made by Commissioner Johnson to accept as presented, second by Commissioner Cooper, all in favor.

The Treasurer's Report for November was discussed, Commissioner Weidel made a motion to accept, Commissioner Johnson second, All in Favor.

Correspondence-Discuss work quote from Most for boilers. Discussion led to needing reassurance that once this work is complete, that we will not continue to have the same issues as we've had and that old boiler upstairs would be removed. That any work completed up until now is not redundant from what was on original quote.

Report from Commissioners- Commissioners Johnson, Weidel and Green had no comments. Commissioner Cooper went through list- monthly reports from Director in more detailed written form; recording meetings- not a requirement and thus no timeline to keep recordings; Director had brought facility rental procedures, policies, fees to October meeting-available anytime; discussed swimming pool "life" –no timeline on pool so doing everything we can now to keep it updated and preventative maintenance regularly and that if we come to a new pool being needed would have to discuss with the taxpayers of our district; Commissioner Thede has been given a Board General Practices Manual; had walking entry in holiday parade; gravel in parking lot is not gravel it is ag lime and has been explained it is the school district's to use on the ball diamonds; sidewalk in front of building needs repaired in small spots; there are staff meetings and inservices for both guards and rest of employees; if weekend staff have questions-should contact Director or Facility Manager; staff evaluations being done with staff at this time; job descriptions are on file for all employees to review; outside lights will be repaired by Strike-work had been approved by Board.

Director's Report –Erie Middle School, large outside group, rental of gym/pool on March 1<sup>st</sup>; Don Amery called about property in Lyndon and if we had intentions of utilizing it and taking the donation – Board discussed and at this time are not interested in pursuing anything so can sell land if needed; Whiteside County Extension services will bring a Brain Series to the facility starting in May; Bonus for employees – Board discussed staying the same or increasing and with any kind of incentives involved; Boys Middle School Tournament Dates TBA, Girls 7<sup>th</sup> grade

tournament Saturday the 22<sup>nd</sup> – 4 teams; First Aid /CPR review by Heather in the coming month; Director doing yearly evaluation with attendants/employees. Discuss chromebook/compute for staff training –utilize PDRMA’s online training services.

Unfinished Business- None

Current Building/Grove Street Property:

Action Items:

Rower for Fitness Center- Motion by Weidel, second by Johnson- All in Favor, .

Bonus for Employees- Motion by Johnson to keep amounts the same as last year, second by Cooper, All in Favor.

Boiler Work – No Action

Computer/Chromebook for staff training – Motion by Johnson for Director to spend up to \$500 , second by Weidel, All in Favor.

A motion to adjourn was made by Commissioner Cooper and seconded by Commissioner Weidel, All in Favor.

\_\_\_\_\_Secretary, Board of Commissioners Karyn Sommers-Buck