

Board of Commissioners Meeting
November 16th, 2016 Minutes/Prophetstown Park District

A meeting of the Prophetstown Park District Board of Commissioners was held on November 16th, 2016 at the Prophetstown Park District. Those present included President Jason Taylor, Vice President Tom Green, Commissioners Bev Cooper and Carl Weidel; Director Karyn Sommers-Buck and Bookkeeper Maggie Linden. Absent from the meeting was Treasurer Sandy Johnson. The meeting was called to order by President Jason Taylor at 7:02 p.m.

Public: None

At 7:04 p.m. the BINA Public Hearing concerning the intent of the Board of Park Commissioners to sell \$125,000 General Obligation Park Bonds For Park Improvement purposes was held, comments were allowed and once all those desired to be heard had been given an opportunity to present oral and written testimony a motion by Commissioner Weidel was made to adjourn the hearing and Commissioner Green seconded, roll call and vote taken, all voted in favor to adjourn.

The October 19th, 2016 minutes were read and discussed. Commissioner Green made a motion to accept the minutes, Commissioner Cooper seconded, all in favor, the motion carried.

The Treasurer's Report for October was discussed, motion to accept made by Commissioner Weidel, Commissioner Green seconded, all in favor, the motion carried. Levy numbers will reflect the need to keep us below a 105% increase from the previous year, Corporation will be at \$40,500, Recreation at 38,585, Liability at \$10, 580, and Social Security at \$12,800 for a total of \$102,465.

Correspondence-None

Report from Commissioners- Vice President Green stated fan not working on dryer in men's lockerroom. Commissioner Cooper asked about boiler timeline-Director stated that we are waiting on part from Heatco that was warranty; Cooper asked if lift was for public use-Director told her yes-staff can help those using it for first time. Commissioner Weidel stated that he has gotten a lot of positive feedback on gym floor. Commissioner Taylor asked about voting timeline and stated would not be running for President position on board, discussion on who is interested and work with that person in the transition period until his term ends on board as will more than likely be moving out of the area. President asked that we should review annual End of Year Bonus for staff- stay at same amounts for everyone, add in Keirra. Look to timeline for Director's contract – annual review for next meeting.

Director's Report – Boilers are installed, now waiting on a part that apparently came damaged from the factory, hoping it will be in by end of week before the temperature drops. Gym floor work has been completed and gym is available for use- working with company to watch to see if areas that are not as they should be will change with time; cleaning floor with machine to see what changes we will see and go from there. Neither of the big projects have been paid for-waiting until there is satisfactory completion. Keirra took the class Lifeguard Management Certification from Red Cross and passed; will be putting together in-service training for lifeguards. Heather is working with lifeguard and attendants on CPR scenario training. Director will be attending Risk Management Institute in Tinley Park on Friday, November 18th, Director also attended the Property Casualty Program Council meeting via webinar on November 2nd. Made known that amount spent on survey was \$176 for printing and \$269.46 for mailing out survey for a total cost of \$445.46. Discussed the property in Lyndon will be addressed in the spring again with Mr. Emery, to survey property and discuss options.

Unfinished Business- Went through article 8 from the Park Board Manual and made changes-will edit 9 in December.

Current Building/Grove Street Property: Talk about after the survey results will be final, we can start talk on sub-committees and maybe open to public for assistance on getting the process started.

New Business: None

Executive Session: None

A motion to adjourn was made by Commissioner Green and seconded by Commissioner Cooper, all in favor, the motion carried.

Secretary, Board of Commissioners Karyn Sommers-Buck